

# 中芯学校学生校服穿着管理制度

## （试行稿）

校服是一个学校对学生管理与学生精神风貌的体现，学生统一穿着校服，有利于提升自信心，保持朝气蓬勃的精神状态，培养团队意识，规范行为举止，加强自我约束；有利于抵触相互攀比和穿着奇装异服的不良习惯；也有利于学校对学生的教育管理，开展教育教学活动，推进校园文化建设。为使校服穿着规范化，日常化，学校经讨论特制定以下校服穿着制度。

### 一、着装要求：

- 1、每个星期一，学生在校期间原则上必须穿着校服。
- 2、学校举行重大活动时（如春游等），须统一穿着校服，行政办也会同时发邮件通知家长。
- 3、穿着校服要整洁，穿衬衣时纽扣从第二个开始往下必须扣上。
- 4、因特殊原因不便穿校服者，须向班主任递交有家长签署原因的申请书，经批准后方可不穿，同时须报请德育处登记备案。

### 二、爱护要求：

- 1、学生要爱惜校服，养成良好的穿着、保护、洗涤、存放习惯。
- 2、不得在校服上吊挂饰物，不得在校服上写字或涂画。
- 3、校服损毁或丢失，暂时无法穿着的，应马上告知班主任，同时及时补订服装。

### 三、管理监督：

1、班主任具体管理本班学生穿着校服，年级组长负责本年级学生穿着校服的检查、教育工作。

2、学生没有按照规定穿着校服：

A、第一次班主任口头警告，用邮件通知家长；

- B、第二次年级组长口头警告，并用邮件告知家长，如果第三次违规会受到违纪单；
- C、第三次收到违纪单，德育主任约谈学生，用邮件告知家长；
- D、第四次德育室约谈家长，并告知之后会受到行政处分。

#### 四、备注：

- 1、周一有体育课时，可穿着运动式校服。
- 2、校服的穿着会根据季节变化进行调换。
- 3、以后还会根据季节和场合，继续征订其他样式的校服，在没有订购前，如果气温不适合穿目前的校服，则不作穿着要求。

## **SMIC School Uniforms Policy**

### **(Draft)**

In September 2017, SMIC School rolled out the first school uniforms. In order to provide guidelines on the proper wearing of school uniforms, the school has issued a policy on the uniforms as follows:

#### **I. When and How to Wear Uniforms**

1. Students are required to wear school uniforms on the follow dates:
  - Every Monday
  - Major events or important occasions (such as field trips). A notice will be sent out to parents in advance from the Office of Administration regarding the dress code.
2. Please wear clean school uniforms. Students are required to keep the shirt buttoned from the second button down at all time.
3. If a student is unable to wear the school uniforms, his/her parents must submit a signed letter of application to the homeroom teachers. The student can be exempted from wearing school uniforms upon approval from the SA directors.

#### **II. Maintenance of School Uniforms**

1. School uniforms should be kept clean and tidy at all time
2. Please do not hang any adornments or scrawl on the school uniform.
3. Report to the homeroom teacher immediately if your school uniforms are missing or broken. Then order a new set from the vendor.

#### **III. Supervision**

1. The homeroom teachers will supervise class students whether they wear school uniforms accordingly; the year leader will monitor the whole grade.
2. Students who fail to conform to the school uniforms policy will bear the following consequences:

- a. First time – verbal warning from homeroom teachers; Parents will be notified via email.
- b. Second time – verbal warning from year leaders; parents will be notified via email let them know that if there is a 3<sup>rd</sup> time, the school will issue a formal student behavior record.
- c. Third time – issue a formal student behavior record. The Students Affairs Director will counsel the student and notify his/her parents.
- d. Fourth time – the Students Affairs Director will counsel the parents and inform parents that breaking rules repeatedly leads to a disciplinary sanction.

#### **IV. Remarks**

1. If students have P.E. class on Monday, they can wear sportswear.
2. Students can change school uniforms according to different seasons.
3. The school will gradually launch more uniform styles based on different seasons and occasions. If the weather is not suitable for a certain style, the students can be excused not to wear the current school uniforms.